



THE CORPORATION OF WALTHAM FOREST COLLEGE

SEARCH COMMITTEE

16 NOVEMBER 2009

A meeting of the Search Committee will be held on Monday 16 November 2009 in Room 211, Waltham Forest College, Forest Road commencing at **19:00 hrs.**

Please let me know if you are **unable** to attend.

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6 November 2009

AGENDA

1. DECLARATION OF INTERESTS

Members are asked to make known if they have any interests to declare given the issues included on this agenda.

2. APOLOGIES FOR ABSENCE

Members are invited to receive and consider for approval, as appropriate, any apologies for absence from the meeting.

3. AGENDA FOR THE MEETING OF THE SEARCH COMMITTEE

The Search Committee is invited to review the agenda for the meeting and, in doing so, to identify those items which require particular attention.

4. MINUTES OF THE MEETING OF THE SEARCH COMMITTEE HELD ON 21 SEPTEMBER 2009

The Committee is asked to agree the accuracy of the minutes of the meeting held on 21 September 2009 so that they may be signed by the Chair as a correct record.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE SEARCH COMMITTEE HELD ON 21 SEPTEMBER 2009

This item provides an opportunity to raise issues detailed in the minutes of the meeting held on 21 September 2009 which are not the subject of separate reports on this agenda.

6. RE-APPOINTMENT OF A CORPORATION MEMBER

The Committee is asked to consider the re-appointment of John Ralph as a Corporation Member for a term of one year.

Members are reminded of the Corporation Standing Orders regarding the re-appointment of Members:

25.4 When considering the possible reappointment of an existing member to serve on the Corporation the Search Committee will take into account such factors as:

- the attendance record at meetings of the Corporation and the committees of the Corporation*
- the value of the contributions to the work of the Corporation and the committees of the Corporation*
- participation in Corporation planning sessions and College events*

7. CORPORATION ATTENDANCE 2008/09

The Committee is asked to receive and comment upon the attendance of Members at meetings during 2008/09.

8. CORPORATION MEMBERSHIP

The Committee is asked to receive and note Corporation membership and dates of Members whose term of office will end in the coming six months.

9. CORPORATION SELF ASSESSMENT

The Committee is requested to consider a report on the process of Self Assessment of the Corporation for 2008/09 and to then recommend to the Corporation an action plan.

10. ARRANGEMENTS FOR FUTURE MEETINGS

The Committee is asked to note that future meetings will be arranged as required.

11. ANY OTHER ITEMS OF URGENT BUSINESS

12. ACTION POINTS ARISING FROM THE MEETING OF THE COMMITTEE

The Chair of the Committee will confirm the action points arising from the meeting.

13. ACTION POINTS ARISING FROM PREVIOUS MEETINGS OF THE COMMITTEE

The Chair of the Committee will review the action points arising from previous meetings of the Committee.