

AAT Access Award in Bookkeeping Level 1 (Day)

The AAT Access Award in Bookkeeping Level 1 will allow you to develop your practical skills in bookkeeping and is a first step to a career in accounting.

- [Sector Overview](#)

The Accounting and Finance sector plays a critical role in the global economy by providing essential financial management services to businesses, organisations and individuals.

The sector encompasses a wide range of activities, including financial planning, analysis, reporting, auditing, taxation, and risk management. It serves as the backbone of decision-making processes and ensures the efficient allocation and utilisation of financial resources.

The UK's financial services industry has faced many challenges over the past few years, but it has met them head on. Accountants, and the accounting functions, are the backbone of any business and, as such, roles in finance are applicable to every industry.

- [Entry Requirements](#)

The entry requirements for this course are:

- You will need to have Entry Level 3 or above in maths and English
- You will be required to attend an informal interview which will involve completing an online skills test

- [What will I study?](#)

This course consists of the following modules:

- Understanding the role of the bookkeeper
- Understanding financial transactions
- Processing customer and supplier transactions
- Processing receipts and payments

- [How will I be assessed?](#)

You will be assessed via:

- Assessments will be an online test at the end of the course

- [Enrichment](#)

Our Student Common Room is a great place to unwind and relax during your breaks. It features pool tables, table tennis, a gaming corner and lots of comfy sofas so you can refresh before your next lesson.

Themed events are held in the Common Room so you can get the best experience of being a Waltham Forest College student.

- [Work Experience](#)

You will be offered opportunities to actively engage and take part in experiential events to improve your personal development.

- [Progression opportunities](#)

Disclaimer:

Every effort has been made to ensure the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

This course will lead to:

- AAT Certificate in Bookkeeping Level 2

- [Alumni](#)

Waltham Forest College is a vibrant and aspirational college and will support you to reach your career aspirations. Last year 96% of learners progressed onto a positive destination either to higher levels of study, employment, or an Apprenticeship.

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