



# Higher National Diploma in Business

This course is designed for 19+ Adults.

You will develop the professional business skills and knowledge required to meet the demands of employers whilst learning to adapt to a constantly changing business environment.

This is a 2 year course.

\*This course will run from October 2023. All students will be registered by London Metropolitan University.

*All Higher Education courses taught in partnership with London Metropolitan University undergo a rigorous process of approval before students can enrol. The partnership and courses are currently going through the approval / validation process. Partnership and course approval / validation involves external subject experts and academic staff from across the University and Waltham Forest College. Courses are reviewed and revalidated every three to five years. For further information regarding the approval status of this course please contact [myfuture@waltham.ac.uk](mailto:myfuture@waltham.ac.uk)*

- Sector Overview

The Business Sector is incredibly broad, meaning graduates with the right qualifications have huge scope when choosing a career. Specialist routes may include but are not limited to:

- Marketing
- Administration
- Human Resources
- Operations
- Customer Service
- Telecommunications
- Financial

There were 5.5 million private sector businesses in the UK at the start of 2022. Most of these businesses are small, with less than 50 employees, 35,900 are medium sized, and 7,700 are large organisations. Small businesses employ nearly 48% of the population, while large organisations employ 39%.

- Entry Requirements

The entry requirements for this course are:

- GCSE English and maths at grades A\* (9) to C (4) or equivalent.
- You must have a Level 3 qualification such as BTEC Level 3 Diploma, Access to HE Diploma, or A-Levels in Business or a related subject.
- Related work experience

If you have international qualifications, you must:

- Hold the equivalent of the above Level 3 qualifications.

**Disclaimer:**

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- Satisfy the minimum English requirement: Common European Framework of Reference (CEFR) level B2; PTE Academic 51, or IELTS 5.5 (reading and writing must be at 5.5).  
You will be required to attend an informal interview which may include completing an assessment based on your prior qualifications and provide a statement ahead of your interview.

Registrations will be made by London Metropolitan University.

- [What will I study?](#)

This course consists of the following modules:

Year 1

- Business and the business environment
- Marketing processes and planning
- Human resource management
- Leadership and management
- Accounting principles
- Managing a successful business project
- Business law
- Digital business in practice

Year 2

- Research project
- Organisational behaviour
- Entrepreneurial opportunities
- Resource and talent planning
- Digital marketing
- Law of contract and tort
- Product and service development

You will be expected to complete work experience/placement within a business to assist in putting into practice what is learnt on programme.

- [How will I be assessed?](#)

You will be assessed via:

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- Practical assessments
- Data analysis
- Case studies
- Examinations
- Both open and closed book
- Reflective activities
- Written reports
- Presentations
- [Enrichment](#)  
Our Student Common Room is a great place to unwind and relax during your breaks. It features pool tables, table tennis, a gaming corner and lots of comfy sofas so you can refresh before your next lesson. Themed events are held in the Common Room so you can get the best experience of being a Waltham Forest College student.
- [Work Experience](#)  
You will be offered opportunities to actively engage with industry related employers and take part in experiential events to improve your personal development.
- [Progression opportunities](#)  
Year one of this course is the equivalent to an HNC, covering the Level 4 modules needed to work towards the HND.  
On completion of the HND in Business, learners can seek employment in the business sector, for example as:
  - Business management
  - Recruitment consultant
  - Sales manageror can continue their studies by completing a Degree in Business or Management through the London Metropolitan University.
- [Alumni](#)  
Waltham Forest College is a vibrant and aspirational college and will support you to reach your career aspirations. Last year 96% of learners progressed onto a positive destination either to higher levels of study, employment, or an Apprenticeship.

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