

Employability Skills Certificate Level 1

This course is for 16-18 year olds.

The Certificate in Employability Skills Level 1 course is for learners who wish to develop their employability skills and prepare for the world of work.

Progression opportunities

This course will lead to:

- Employment – This qualification will give you the skills required to gain employment in a variety of business environments
- Level 2 Employability Skills
- Level 2 courses across many industry sectors

Entry Requirements

The entry requirements for this course are:

- Interview and assessment

What will I study?

This course consists of the following modules:

- Understanding motivation and employment psychology
- Work awareness (understanding your customers, understanding motivation, dealing with your first days at work, business and customer awareness)
- Self-Improvement and personal effectiveness (setting yourself targets, managing your time, handling information at work, how to keep improving, presenting information, developing assertiveness introduction to independence)
- Digital skills

Disclaimer:

Every effort has been made to ensure the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

How will I be assessed?

You will be assessed via:

- Practical assessments and some written assessments

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