



THE CORPORATION OF WALTHAM FOREST COLLEGE

AUDIT COMMITTEE

10 MARCH 2020

A meeting of the Audit Committee will be held at Waltham Forest College on **Tuesday 10 March 2020 commencing at 18:00 in room 214.**

Please let me know if you are **unable** to attend.

Val Bartlett
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3 March 2020

AGENDA

1. ATTENDANCE OF THE PRINCIPAL AND THE INTERIM DEPUTY PRINCIPAL CORPORATE RESOURCES AT THE MEETING OF THE AUDIT COMMITTEE

The Committee is asked to consider inviting the Principal and the Interim Deputy Principal Corporate Resources to attend the meeting so as to present reports and provide information.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Members are asked to make known if they have any interests to declare given the issues included on this agenda.

4. MINUTES OF THE MEETING OF THE AUDIT COMMITTEE MEETINGS HELD ON 21 NOVEMBER 2019 AND 9 DECEMBER 2019

The Committee is asked to agree the accuracy of these minutes so that they may be signed by the Chair as a correct record.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETINGS OF THE AUDIT COMMITTEE HELD ON 21 NOVEMBER 2019 AND 9 DECEMBER 2019

6. INTERNAL AUDIT - REPORTS

The Committee is asked to receive an update on a number of Internal Audit Reports.

- *GDPR*
- *Safeguarding*
- *Action tracker re progress*

7. RISK MANAGEMENT – UPDATE

The Committee is asked to receive an update on Risk Management.

8. PROCUREMENT OF INTERNAL AUDIT SERVICES

The Committee is asked to receive and consider a verbal update on the procurement of internal audit services.

9. F.E. INSOLVENCY GUIDANCE – JANUARY 2020

The Committee is asked to receive and note an update on the F.E. Insolvency Guidance issued in January 2020.

10. ITEMS TO BE ADDRESSED AT FUTURE MEETINGS OF THE AUDIT COMMITTEE

The Committee is asked to note that the agendas for future meetings will include the following items:

- *Internal Audit - Monitoring Statement on issues previously identified in reports presented to the Committee*
- *Internal Audit – Review of Audit Reports*
- *Risk Register*
- *Annual review of performance of audit services*
- *Internal Audit Plan 2020/21*
- *Financial Statements – 2019/20 – Audit arrangements*
- *GDPR – update*

11. ACTION POINTS ARISING FROM MEETINGS OF THE COMMITTEE

The Committee will be advised of the issues relating to earlier meetings which have now been addressed or will be addressed in the future.