

THE CORPORATION OF WALTHAM FOREST COLLEGE

AUDIT COMMITTEE

1 MAY 2018

A meeting of the Audit Committee will be held at Waltham Forest College on Tuesday 1 May 2018 commencing at **18:00** in room 214.

Please let me know if you are **unable** to attend.

Val Bartlett
Clerk to the Corporation
Tel 020 8501 8144
Email val.bartlett@waltham.ac.uk

24 April 2018

AGENDA

1. WELCOME TO, AND ATTENDANCE OF, THE PRINCIPAL AND THE INTERIM DEPUTY PRINCIPAL CORPORATE RESOURCES AT THE MEETING OF THE AUDIT COMMITTEE

The Committee is asked to consider inviting the Principal and the Interim Deputy Principal Corporate Resources to attend the meeting so as to present reports and provide information.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Members are asked to make known if they have any interests to declare given the issues included on this agenda.

4. MINUTES OF THE MEETING OF THE AUDIT COMMITTEE HELD ON 21 NOVEMBER 2017

The Committee is asked to agree the accuracy of these minutes so that they may be signed by the Chair as a correct record.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE AUDIT COMMITTEE HELD ON 21 NOVEMBER 2017

6. INTERNAL AUDIT REPORTS

The Committee is asked to receive a verbal update on a number of Internal Audit Reports.

7. GENERAL DATA PROTECTION REGULATIONS – GDPR – UPDATE

The Committee is asked to receive and consider a draft GPDR Policy for submission to the Corporation for approval.

8. RISK MANAGEMENT – UPDATE

The Committee is asked to receive and consider the College Risk Register.

9. EDUCATION AND SKILLS FUNDING AGENCY (ESFA) POST-16 AUDIT CODE OF PRACTICE 2017 TO 2018

The Committee is asked to receive and note the ESFA Post-16 ACOP issued in March 2018 and page four (4) in particular which highlights the changes in this edition.

10. ITEMS TO BE ADDRESSED AT FUTURE MEETINGS OF THE AUDIT COMMITTEE

The Committee is asked to note that the agendas for future meetings will include the following items:

- *Internal Audit - Monitoring Statement on issues previously identified in reports presented to the Committee*
- *Internal Audit – Review of Audit Reports*
- *Risk Register*
- *Internal Audit Plan 2018/19*
- *Financial Statements – 2017/18 – Audit arrangements*
- *Annual review of performance of Audit Services and procurement of future audit services*

11. ACTION POINTS ARISING FROM MEETINGS OF THE COMMITTEE

The Committee will be advised of the issues relating to earlier meetings which have now been addressed or will be addressed in the future.