



## THE CORPORATION OF WALTHAM FOREST COLLEGE

17 JULY 2017

The meeting of the Corporation of Waltham Forest College will be held on Monday 17 July 2017 in Room 123, Waltham Forest College, Forest Road commencing at **19:00**.

10 July 2017

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### AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATION OF INTERESTS**

*Governors are asked to make known if they have any interests to declare given the issues included on this agenda.*

**3. MINUTES OF THE MEETING OF THE CORPORATION HELD ON 12 JUNE 2017**

*The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*

**4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS**

### ITEMS FOR DISCUSSION AND/OR APPROVAL

*Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.*

**5. PRINCIPAL'S REPORT**

*The Corporation is asked to receive and consider the Principal's Report.*

**6. QUALITY POLICY AND STRATEGY**

*The Corporation is asked to consider and approve the Quality Policy and Strategy.*

**7. INCOME AND EXPENDITURE 2016-17 – MONTHLY MANAGEMENT ACCOUNTS FOR 30 JUNE 2017**

*The Corporation is asked to receive and consider the Monthly Management Accounts for 30 June 2017.*

**8. INCOME AND EXPENDITURE BUDGET 2017-18**

*The Corporation is asked to consider and approve the Income and Expenditure Budget for 2017-18.*

**9. THREE YEAR FINANCIAL FORECAST 2017-2020**

*The Corporation is asked to consider and approve the Three Year Financial Forecast 2017/18 to 2019/20.*

*j/corp/meetings/2017/17 July 2017/agenda/*



**10. AUDIT COMMITTEE MEETING – 6 JULY 2017**

*The Corporation is asked to receive an update from the Audit Committee meeting held on 6 July 2017.*

**10.1 RE - APPOINTMENT OF THE INTERNAL AUDIT SERVICE -2017-18**

*The Corporation is asked to approve the re-appointment of the Internal Audit Service – Scrutton Bland – for a further 12 months.*

**10.2 INTERNAL AUDIT PLAN 2017-18**

*The Corporation is asked to receive and approve the Internal Audit Plan for 2017-18 as presented to and considered by the Audit Committee at its meeting held on 6 July 2017.*

**11. COLLEGE RISK REGISTER**

*The Corporation is asked to receive and consider the College's Risk Register.*

**12. WALTHAMSTOW TOWN HALL – REDEVELOPMENT OF THE CAMPUS**

*The Corporation is asked to receive and consider a report on Waltham Forest Council's proposal to redevelop the Town Hall campus.*

**13. COLLABORATION – UPDATE**

*The Corporation is asked to receive an update on collaboration.*

**14. INSTRUMENT AND ARTICLES OF GOVERNMENT**

*The Corporation is asked to receive and consider an amendment to its current Instrument and Articles of Government.*

**15. APPOINTMENT OF CORPORATION CHAIR AND VICE CHAIR(S) 2017-2019**

*The Corporation is asked to note that the term of Office for the Chair and Vice Chairs of the Corporation will come to an end on 30 September 2017 and that this will be an Agenda item at the Corporation meeting on 19 September 2017.*

**16. ANY OTHER ITEMS OF URGENT BUSINESS**

Items must be notified and agreed by the Chair in advance of the meeting.

**17. CONFIDENTIAL STAFFING ITEM - SENIOR POST HOLDERS**