



## THE CORPORATION OF WALTHAM FOREST COLLEGE

10 NOVEMBER 2020

The **TEAMS** meeting of the Corporation of Waltham Forest College will be held on **TUESDAY 10 November 2020** commencing at **18:00**.

3 November 2020

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### AGENDA

**1. APPOINTMENT OF STUDENT GOVERNORS**

*The Corporation is asked to ratify the appointments of Shania- Latoya Ambrose and Yvonne Yau as the two Student Corporation Members, effective from 10 November 2020 to 31 July 2021.*

(verbal) VB

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTERESTS**

*Governors are asked to make known if they have any interests to declare given the issues included on this agenda.*

**4. MINUTES OF THE MEETINGS OF THE CORPORATION HELD ON 23 SEPTEMBER 2020 AND 29 SEPTEMBER 2020**

*The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*

(enclosure) PB

**5. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS**

### ITEMS FOR DISCUSSION AND/OR APPROVAL

*Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.*

**6. PRINCIPAL'S COLLEGE REPORT**

*The Corporation is asked to receive and consider the Principal's College report.*

(enclosure) JG

**7. SUBCONTRACTING - UPDATE**

*The Corporation is asked to receive and consider an update report on subcontracting.*

(enclosure) NK

**8. HEALTH AND SAFETY – ANNUAL REPORT 2019/20**

*The Corporation is asked to receive and consider the annual Health and Safety report.*

(enclosure) AC



9. **COMPLAINTS – ANNUAL REPORT 2019/20**  
*The Corporation is asked to receive and consider the annual report on complaints.* (enclosure) SM
  
10. **CURRICULUM & QUALITY**
  - 10.1 **REPORT FROM CURRICULUM & STANDARDS WORKING GROUP MEETING HELD ON 22 OCTOBER 2020** (verbal) AM
  
  - 10.2 **COLLEGE SELF-ASSESSMENT REPORT (SAR) 2019/20** (enclosure) SM
  
11. **FINANCIAL UPDATES**
  - 11.1 **REPORT FROM FINANCE WORKING GROUP MEETINGS HELD ON 15 OCTOBER 2020 AND 5 NOVEMBER 2020** (verbal) YA
  
  - 11.2 **MONTHLY MANAGEMENT ACCOUNTS FOR 30 SEPTEMBER 2020** (enclosure) AR-T  
*The Corporation is asked to receive and consider the Management Accounts to 30 September 2020.*
  
  - 11.3 **INCOME AND EXPENDITURE 2019-2020 – UPDATE ON FIXED ASSET POSITION** (enclosure) AC
  
12. **FURTHER EDUCATION COMMISSIONER (FEC) VISIT 7-8 October 2020 - UPDATE** (verbal) PB  
*The Corporation is asked to receive an update on the FEC Diagnostic Assessment visit.*
  
13. **GOVERNANCE ISSUES**  
*The Corporation is asked to receive and consider a report on a number of Governance issues.* (enclosure) VB
  
14. **APPOINTMENT OF DEPUTY PRINCIPAL CURRICULUM AND QUALITY** (verbal) PB  
*Following an assessment day on 9 November 2020, the Corporation is asked to receive and consider a recommendation from the Selection Panel regarding the appointment of a Deputy Principal Curriculum & Quality (Senior Post Holder).*
  
15. **ANY OTHER ITEMS OF URGENT BUSINESS**
  
16. **CORPORATION MEMBERS - REFLECTIONS ON MEETING**