



THE CORPORATION OF WALTHAM FOREST COLLEGE

11 October 2022

The meeting of the Corporation of Waltham Forest College will be held on **TUESDAY 11 October 2022** in the Mallinson Room, Waltham Forest College, Forest Road commencing at **18:00**.

4th October 2022

AGENDA

1. **WELCOME AND APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**
Governors are asked to make known if they have any interests to declare given the issues included on this agenda.
3. **MINUTES OF THE MEETINGS OF THE CORPORATION HELD ON 12 JULY 2022 (P1 & P2)** (enclosure) **PB**
The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.
4. **MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS**
Use of Corporation Seal – Countryside agreement
5. **CHAIRS ACTIONS REPORT** (enclosure) **PB/ART**
 - I. **T LEVELS CAPITAL FUNDING- RIBA STAGE 3**
 - II. **APPROVAL OF UTILITIES CONTRACT AND IMPACT OF CURRENT COST OF UTILITIES ON BUDGET 2022-23**

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

6. **PRINCIPAL'S COLLEGE REPORT** (enclosure) **JG**
The Corporation is asked to receive and consider the Principal's report.
7. **CURRICULUM AND QUALITY REPORT** (enclosure) **HR**
The Corporation is asked to receive and consider update report on curriculum and quality.
8. **SAFEGUARDING/PREVENT REVISED SAFEGUARDING POLICY** (enclosure) **AA**
The Corporation is asked to receive and approve the revised Safeguarding policy.

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9. **SUBCONTRACTING REPORT** (enclosure) **NK**
The Corporation is asked to receive and consider a report on subcontracting.
10. **H.R. ANNUAL REPORT** (enclosure) **JB**
The Corporation is asked to receive and consider the Annual H.R. report.
11. **FINANCE AND RESOURCES**
MONTHLY MANAGEMENT ACCOUNTS FOR 31 JULY 2022 (enclosure) **AR-T**
The Corporation is asked to receive and consider the Management Accounts to 31 July 2022 and provisional outturn 2021-22.
12. **RISK MANAGEMENT** (enclosure) **AR-T**
12.1 RISK MANAGEMENT ANNUAL REPORT
The Corporation is asked to receive and consider the Risk Management report

12.2 RISK REGISTER
The Corporation is asked to receive and consider the College Risk Register
13. **GDPR ANNUAL REPORT** (enclosure) **AR-T**
The Corporation is asked to receive and consider the Annual GDPR report.
14. **HEALTH AND SAFETY ANNUAL REPORT** (enclosure) **AR-T**
The Corporation is asked to receive and consider the Annual H&S report.
15. **GOVERNANCE**
15.1 Verbal report/ Draft Minutes of the Search, Governance and Remuneration Committee Meeting on 6 October 2022 and recommendations for the Appointment of Governors (Verbal) **YA/NS**

15.2 Annual Governance Report to include meeting attendance (enclosure) **NS**
16. **ANY OTHER ITEMS OF URGENT BUSINESS** (enclosure) **PB**
17. **CORPORATION MEMBERS - REFLECTIONS ON MEETING** (verbal) **PB**
18. **DATE OF NEXT MEETING**
Tuesday 13 December 2022