



THE CORPORATION OF WALTHAM FOREST COLLEGE

12 JULY 2022

The meeting of the Corporation of Waltham Forest College will be held on Tuesday 12 July 2022 commencing at 18:00 at the College in the Mallinson Room

5 July 2022

AGENDA

Part 1

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Governors are asked to make known if they have any interests to declare given the issues included on this agenda.

3. MINUTES OF THE MEETING OF THE CORPORATION HELD ON 15 MARCH 2022

4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

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| 5. PRINCIPAL'S COLLEGE REPORT | Enclosure | JG |
| 6. CURRICULUM AND QUALITY COMMITTEE | | |
| 6.1 Draft Minutes of the Meeting on 18 May 2022 | Enclosure | AM |
| 6.2 Update on Curriculum and Quality/QIP | Enclosure | HR |
| 7. SAFEGUARDING AND PREVENT REPORT | Enclosure | AA |
| 8. FINANCE AND RESOURCES COMMITTEE | | |
| 8.1 Minutes of the Meetings on 19 May and 21 June(Draft) 2022 | Enclosure | YA |
| 8.2 Income and Expenditure Budget 2022-23 | Enclosure | AR-T |
| 8.3 Income and Expenditure 2021-22 – Monthly Management Accounts For 31 May 2022 | Enclosure | AR-T |
| 8.4 Approval of Tuition Fees Policy | Enclosure | AR-T |
| 8.5 Transformation Capital Update/Approval | Enclosure | AR-T |
| 9. CONTRACTS | Enclosure | AR-T |
| i. Subcontracting | | |
| ii. Agency / Partnership | | |
| 10. HUMAN RESOURCES POLICIES | Enclosure | JB |
| i. Absence Management Procedures | | |
| ii. Probation Procedure | | |
| 11. ESTATES, PLANNING AND PROPERTY WORKING GROUP | Verbal | NT/JG |

12. AUDIT AND RISK COMMITTEE

12.1 Draft Minutes of the Meeting on 5 July 2022

Enclosure

RN

12.2 Approval of Treasury Policy

Enclosure

AR-T

12.3 Draft Internal Audit Plan 2022/23

Enclosure

AR-T

13. COLLEGE RISK REGISTER

Enclosure

AR-T

14. GOVERNANCE

14.1 Draft Minutes of the Search, Governance and Remuneration Committee Meeting on 21 June 2022 (Part 1) and Appointment and re-appointment of Governors

Enclosure

YA

14.2 Governance Report

Enclosure

NS

- Review of Corporation's instrument and articles, standing orders, Committees/Working Group Terms of Reference
- Membership Composition, Dates of Meetings 2021/22 and Workplan
- Progress against the Board Review Action Plan.

15. THANK YOU TO RETIRING STAFF AND STUDENT GOVERNORS

16. ANY OTHER ITEMS OF URGENT BUSINESS

Items must be notified and agreed by the Chair in advance of the meeting.

17. DATE OF NEXT MEETING

Autumn term -TBC