



THE CORPORATION OF WALTHAM FOREST COLLEGE

15 JULY 2020

The meeting of the Corporation of Waltham Forest College will be held on Wednesday 15 July 2020 commencing at **18:00**.

8 July 2020

AGENDA

PART ONE

1. **APPOINTMENT OF JANET GARDNER AS PRINCIPAL AND CHIEF EXECUTIVE OF WALTHAM FOREST COLLEGE** (verbal update) **PB**
2. **RESIGNATION OF A CORPORATION MEMBER**
The Corporation is asked to receive and accept the resignation of Kapil Wadhvani as a Corporation member, with immediate effect (verbal update) **VB**
3. **APOLOGIES FOR ABSENCE** (verbal update) **VB**
4. **DECLARATION OF INTERESTS**
Governors are asked to make known if they have any interests to declare given the issues included on this agenda. (verbal update) **PB**
5. **MINUTES OF THE MEETING OF THE CORPORATION HELD ON 19 MAY 2020**
The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record. (enclosure) **PB**
6. **MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS** (verbal update) **DG/VB**

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

7. **COVID-19**
The Corporation is asked to receive and consider an update on the impact of Covid-19. (enclosure) **DG**
8. **COLLEGE REPORT**
The Corporation is asked to receive and consider the College report. (enclosure) **DG**

9. FINANCE UPDATE

9.1 INCOME AND EXPENDITURE 2019-20 – MONTHLY MANAGEMENT ACCOUNTS FOR 31 MAY 2020

The Corporation is asked to receive and consider the Management Accounts to 31 May 2020.

(enclosure)

**AC &
AR-T**

9.2 DRAFT INCOME AND EXPENDITURE BUDGET 2020-21

The Corporation is asked to receive and consider the Income and Expenditure budget for 2020-21.

(enclosure)

AC

9.3 REPORT FROM FINANCE WORKING GROUP MEETING 7 JULY 2020

The Corporation is asked to receive a verbal update from this meeting.

(verbal update)

YA

9.4 SUBCONTRACTING – UPDATE

The Corporation is asked to receive and consider an update on Subcontracting.

(enclosure)

AC

9.5 CATERING REVIEW – UPDATE

The Corporation is asked to receive and consider an update on the review of Catering.

(enclosure)

AC

9.6 ESFA LETTER – COLLEGE FINANCIAL HEALTH 2018-19

The Corporation is asked to receive and note the ESFA confirmation of the College Financial Health grade 2018-19

(enclosure)

DG

10. REPORT FROM AUDIT COMMITTEE MEETING 8 JULY 2020

The Corporation is asked to receive a verbal update from this meeting.

(verbal update)

GW

10.1 INTERNAL AUDIT PLAN 2020-21

The Corporation is asked to consider and approve the Internal Audit Plan 2020-21

(enclosure)

11. COLLEGE RISK REGISTER

The Corporation is asked to receive and consider the College Risk Register.

(enclosure)

AC/DG

12. GOVERNANCE UPDATE

The Corporation is asked to receive and consider a report on a number of governance issues.

(enclosure)

VB

13. THANK YOU TO THE STUDENT GOVERNORS

(verbal update)

PB

14. ANY OTHER URGENT BUSINESS

Items must be notified and agreed by the Chair in advance of the meeting.

15. REFLECTIONS ON THE MEETING