



THE CORPORATION OF WALTHAM FOREST COLLEGE

20 JULY 2021

The meeting of the Corporation of Waltham Forest College will be held on Tuesday 20 July 2021 commencing at 18:00 via MS Teams

15 July 2021

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**
Governors are asked to make known if they have any interests to declare given the issues included on this agenda.
3. **MINUTES OF THE MEETING OF THE CORPORATION HELD ON 11 MAY 2021**
4. **MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS**

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

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| 5. | PRINCIPAL'S COLLEGE REPORT | Enclosure | JG |
| | 5.1 Report of Chair's Action | Verbal | PB/JG |
| | 5.2 Report from Governors planning working group and update from Tibbalds | Verbal | PB/JR |
| 6. | CURRICULUM AND QUALITY | | |
| | 6.1 CURRICULUM AND QUALITY WORKING GROUP MEETING NOTES 1 JULY 2021 | Enclosure | AM |
| | 6.2 UPDATE ON CURRICULUM AND QUALITY/QIP | Enclosure | HR |
| 7. | FINANCE AND RESOURCES | | |
| | 7.1 FINANCE WORKING GROUP MEETING 12 JULY 2021 REPORT | Verbal | YA |
| | 7.2 INCOME AND EXPENDITURE 2020-21 – MONTHLY MANAGEMENT ACCOUNTS FOR 31 MAY 2021 | Enclosure | AR-T |
| | 7.3 DRAFT INCOME AND EXPENDITURE BUDGET 2021-22 | Enclosure | AR-T |
| | 7.4 CATERING CONTRACT | Enclosure | AR-T |
| | 7.5 DRAFT ESTATES STRATEGY | Enclosure | AR-T |

8.	AUDIT		
	8.1	AUDIT COMMITTEE MEETING 12 JULY 2021 REPORT	Verbal RN
	8.2	DRAFT INTERNAL AUDIT PLAN 2021/22	Enclosure AR-T
9.	COLLEGE RISK REGISTER		Enclosure AR-T
10.	SEARCH AND GOVERNANCE		
	10.1	REPORT FROM SEARCH COMMITTEE AND APPOINTMENT OF GOVERNORS	Enclosure TS
	10.2	GOVERNANCE REPORT	Enclosure NS
		<ul style="list-style-type: none"> • REVIEW OF CORPORATION'S INSTRUMENT AND ARTICLES, STANDING ORDERS, SCHEME OF DELEGATION, COMMITTEES/WORKING GROUPS TERMS OF REFERENCE AND COPORATION KPIS • MEMBERSHIP COMPOSITION, DATES OF MEETINGS 2021/22 AND WORKPLAN • ELECTION OF CHAIR AND VICE CHAIRS • PROGRESS AGAINST THE BOARD REVIEW ACTION PLAN. 	
11.	THANK YOU TO RETIRING GOVERNORS AND THE STUDENT GOVERNORS		
12.	ANY OTHER ITEMS OF URGENT BUSINESS		
	<i>Items must be notified and agreed by the Chair in advance of the meeting.</i>		
13.	DATE OF NEXT MEETING		