

# Waltham Forest College



THE CORPORATION OF WALTHAM FOREST COLLEGE

21 MARCH 2023

The meeting of the Corporation of Waltham Forest College will be held on **TUESDAY 21 March 2023** in The Mallinson Room, Waltham Forest College, Forest Road commencing at **19:00**.

14 March 2023

## AGENDA

### 1. WELCOME AND APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS

*Governors are asked to make known if they have any interests to declare given the issues included on this agenda.*

### 3. MINUTES OF THE CORPORATION MEETING HELD ON 13 DECEMBER 2022

i. *The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*

(enclosure)

**PB**

ii. *Report on Chairs action and use of Corporation Seal since last meeting*

(verbal/enclosure)

**NS**

- Approved under Chairs Action
  - Utility Contact –22 February 2023
  - Appointment of Capital Project contractors
  - Activity centre contract
- Corporation Seal - Deed of Grant with London Power Network for Easements of underground electric lined at WFC – sealed and signed 10 March 2023

### 4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

#### ITEMS FOR DISCUSSION AND/OR APPROVAL

*Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.*

### 5. PRINCIPAL'S COLLEGE REPORT

The Corporation is asked to receive and consider the Principal's report.

(enclosure)

**JG**

### 6. FINANCE AND RESOURCES COMMITTEE

6.1 Draft Minutes of the Meeting on 26 January 2022

(enclosure)

**YA**

6.2 Monthly Management Accounts For 31 January 2023

(enclosure)

**AR-T**

6.3 Approval of Health & Safety Policy

(enclosure)

**AR-T**

6.4 Partner sub-contracting

(enclosure)

**NK**



- 6.5 Update on Further Education Capital Transformation Fund (Fectf) and T Level Update (enclosure) **AR-T**
- 7. CURRICULUM AND QUALITY COMMITTEE**
- 7.1 Draft Minutes of the Meeting on 7 February 2023 (enclosure) **AM**
- 7.2 Curriculum and Quality Report (enclosure) **HR**
- 8. SAFEGUARDING AND PREVENT REPORT** (enclosure) **AA**
- 9. AUDIT AND RISK COMMITTEE**
- 9.1 Report of the Meeting on 20 March 2023 (verbal) **ME**
- 9.2 Reappointment of IAS (verbal) **ME**
- 9.3 Data Protection Policy (enclosure) **AR-T**
- 10. COLLEGE RISK MANAGEMENT**
- College Risk Register. (enclosure) **AR-T**  
*The Corporation is asked to receive and consider the College Risk Register*
- 11. SEARCH, GOVERNANCE AND REMUNERATION COMMITTEE**
- 11.1 Draft Minutes of the Meeting on 14 March 2023 (Part 1) (to follow) **YA**
- 11.2 Confirmation of Governor Appointment (Verbal) **YA**
- 11.3 Appointment of Co-Opted Member (Verbal) **YA**
- 11.4 The EPPWG Monitoring and Reporting Structure (Verbal) **NS**
- 11.5 Progress against the GAP. (enclosure) **NS**
- 12. ITEMS FOR INFORMATION**
- 13. ANY OTHER ITEMS OF URGENT BUSINESS** (verbal) **PB**
- 14. CORPORATION MEMBERS - REFLECTIONS ON MEETING** (verbal) **PB**
- 15. DATE OF NEXT MEETINGS:**  
**Corporation – Tuesday 11 July 2023**