

Waltham Forest College



THE CORPORATION OF WALTHAM FOREST COLLEGE

24 MARCH 2021

The **TEAMS** meeting of the Corporation of Waltham Forest College will be held on **WEDNESDAY 24 MARCH 2021** commencing at **18:00**.

17 March 2021

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| 1. | WELCOME TO NAOMI SHOFFMAN – DIRECTOR OF GOVERNANCE | Verbal | PB |
| 2. | APPOINTMENT OF A STAFF GOVERNOR
The Corporation is asked to ratify the appointment of a Staff Governor. | Verbal | NS |
| 3. | DECLARATION OF INTERESTS
Governors are asked to make known if they have any interests to declare given the issues included on this agenda. | | |
| 4. | MINUTES OF THE CORPORATION MEETINGS HELD ON 21 DECEMBER 2020 AND 27 JANUARY 2021 AND 11 MARCH 2021 | Enclosures | PB |
| 5. | MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS OR AGENDA ITEMS FOR DISCUSSION AND/OR APPROVAL | | |
| | <i>Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.</i> | | |
| 6. | PRINCIPAL'S COLLEGE REPORT
The Corporation is asked to consider the College report and an update on the FEC recommendations. | Enclosure | JG |
| 7. | CURRICULUM AND QUALITY UPDATE REPORT
The Corporation is asked to consider a Curriculum and Quality update report. | Enclosure | HR |
| 8. | SUBCONTRACTING UPDATE REPORT
The Corporation is asked to consider a subcontracting update report. | Enclosure | NK |
| 9. | SAFEGUARDING UPDATE REPORT
The Corporation is asked to consider a Safeguarding update report. | Enclosure | AA |
| 10. | BOARD REVIEW
The Corporation is asked to consider the ETF Board Review report in conjunction with a governance structure report. | Enclosures | NS |



- 11. CORPORATION STRATEGY DAY 27 FEBRUARY 2021**
The Corporation is asked to consider the outcomes from the Strategy Day. **Verbal** **PB/JG**
- 12. FINANCE UPDATES**
- 12.1 FINANCE WORKING GROUP MEETING 24 FEBRUARY 2021** **Verbal** **YA**
- 12.2 MONTHLY MANAGEMENT ACCOUNTS – 31 JANUARY 2021**
The Corporation is asked to receive and consider the Management Accounts to 31 January 2021. **Enclosure** **AR-T**
- 12.3 BANK LOAN COVENANT REPORT**
The Corporation is asked to consider a report on the Bank Loan covenant. **Enclosure** **AR-T**
- 12.4 CARBON FOOTPRINT REPORT**
The Corporation is asked to consider a report on streamlined energy and carbon footprint. **Enclosure** **AR-T**
- 12.5 FEDC CAPITAL WORKS**
The Corporation is asked to receive an update on the Capital Works programme. **Enclosure** **AR-T**
- 13. AUDIT COMMITTEE MEETING 15 MARCH 2021**
The Corporation is asked to receive and consider a recommendation regarding the appointment of Financial Statements auditors for Waltham Forest College. **Verbal** **RN**
- 14. ITEMS FOR INFORMATION**
- Governor attendance at training and college events
 - Audit Committee Minutes 16 December 2020
- Enclosures**
- 15. ANY OTHER ITEMS OF URGENT BUSINESS**
- 16. REFLECTIONS ON THE MEETING**