



## THE CORPORATION OF WALTHAM FOREST COLLEGE

9 JULY 2019

The meeting of the Corporation of Waltham Forest College will be held on Tuesday 9 July 2019 in Room 126, Waltham Forest College, Forest Road commencing at **19:00**.

2 July 2019

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### AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATION OF INTERESTS**

*Governors are asked to make known if they have any interests to declare given the issues included on this agenda.*

**3. MINUTES OF THE MEETING OF THE CORPORATION HELD ON 11 JUNE 2019**

*The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*

**4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS**

### ITEMS FOR DISCUSSION AND/OR APPROVAL

*Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.*

**5. PRINCIPAL'S COLLEGE REPORT**

*The Corporation is asked to receive and consider the College report.*

**6. COLLEGE STRATEGIC PLAN**

**6.1 OPERATIONAL PLAN 2019- 2022**

6.1.1 OPERATIONAL OBJECTIVES AND TARGETS PER EACH STRATEGIC PRIORITY

**6.2 COLLEGE STRATEGIC PRIORITY – EXCELLENCE AND INNOVATION**

6.2.1 VERBAL REPORT FROM CURRICULUM & STANDARDS WORKING GROUP MEETING HELD ON 25 JUNE 2019

**7. FINANCE UPDATE**

**7.1 VAT INSPECTION OF WALTHAM FOREST COLLEGE**

*The Corporation is asked to receive and consider a report regarding a VAT Inspection of the College.*

**7.2 INCOME AND EXPENDITURE 2018-19 – MONTHLY MANAGEMENT ACCOUNTS FOR 31 MAY 2019**

*The Corporation is asked to receive and consider the Management Accounts to 31 May 2019.*

**7.3 DRAFT INCOME AND EXPENDITURE BUDGET 2019-20**

*The Corporation is asked to receive and consider the Income and Expenditure budget for 2019-20.*

**8. REPORT FROM AUDIT COMMITTEE MEETING – 20 JUNE 2019**

**8.1 UNCONFIRMED AUDIT COMMITTEE MINUTES OF THE MEETING HELD ON 11 JUNE 2019**

*The Corporation is asked to receive an update from the Chair of the Audit Committee regarding the Audit Committee meeting held on 20 June 2019.*

**8.2 INTERNAL AUDIT PLAN 2019-20**

*The Corporation is asked to consider and approve the Internal Audit Plan for 2019-20.*

**9. COLLEGE RISK REGISTER**

*The Corporation is asked to receive and consider the College Risk Register.*

**10. GOVERNANCE UPDATE**

*The Corporation is asked to receive and consider a report on a number of governance issues:*

**11. APPOINTMENT OF CORPORATION CHAIR AND VICE CHAIR(S) 2019-2021**

*The Corporation is asked to receive nominations for the appointment of Chair and Vice Chair(s) of the Corporation for the period from 1 October 2019 to 30 September 2021.*

**12. THANK YOU TO THE TWO STUDENT GOVERNORS AND TO STEVE BESLEY WHO IS STEPPING DOWN AS A CORPORATION MEMBER.**

**13. ANY OTHER ITEMS OF URGENT BUSINESS**

*Items must be notified and agreed by the Chair in advance of the meeting.*

**14. CONFIDENTIAL STAFFING ITEM**