



THE CORPORATION OF WALTHAM FOREST COLLEGE

SEARCH COMMITTEE

MINUTES OF THE MEETING HELD ON 17 SEPTEMBER 2020

MEMBERS OF THE COMMITTEE

Youness Abidou	present	Member
Paul Butler	present	Member, Chair of the Corporation and Safeguarding Champion
Janet Gardner	present	Member, Principal & Chief Executive
Tim Strong	present	Member, Chair of Search Committee

CLERK TO THE CORPORATION

Val Bartlett Clerk to the Corporation

IN ATTENDANCE

Graham Woolnough present Member, Chair of Audit Committee

536 DECLARATION OF INTERESTS

The Members of the Search Committee confirmed that there were no items on the agenda for the meeting in which they had a personal interest.

537 APOLOGIES FOR ABSENCE

There were no apologies.

538 MINUTES OF THE SEARCH COMMITTEE MEETING HELD ON 15 JULY 2020

The Minutes of the meeting held on 15 July 2020 were approved by the Search Committee and signed by the Chair as a true record.

539 CORPORATION MEMBERSHIP

The Clerk reminded the Committee of the appointment dates, length of term of office and dates membership will cease for all Corporation members.

The Committee was then reminded that as a result of the recent resignation of Kapil Wadhvani, there are currently two vacancies for 'Independent' Governors.

The Committee noted the findings from the latest skills audit.

The Clerk informed the Committee that, as a result of using the services of AoC recruit, the College had been offered a free Governor recruitment search.

AoC had advertised this role and there has been an extremely high response rate.

Waltham Forest College



At its meeting held on 15 July 2020, the Search Committee had agreed that a shortlist be drawn up and that in order to aid this process, the Committee had agreed that a template be drawn up to include the following:

- Financial experience
- Employer engagement
- Digital skills
- Knowledge of the local area/community/businesses
- Educational acumen

The shortlisted applicants were then invited into the College for an informal 'meet and greet' session which, where relevant, was then duly followed by a formal interview with members of the Search Committee on the 22 September 2020 with a view to then being proposed for Corporation membership at the Board meeting on 29 September 2020.

It was noted that the current determination of Corporation numbers is 16, but that this may be increased and there is also the opportunity to co-opt external members, where appropriate, onto a Committee and/or a Working Group.

The Search Committee formally met and interviewed 5 applicants on the evening of 22 September 2020 and agreed, subject to relevant satisfactory checks, to recommend to the Corporation that the following be appointed as Governors:

- Michael Eichhorn
- Shamik Ghosh
- Jacqueline Young

Two other applicants are to be invited to become external co-opted members of the Curriculum and Standards Working Group and another applicant an external a co-opted member of the Strategy Group.

These minutes have been approved by the Committee and signed by the Chair as a correct record.

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SIGNED

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DATE

Actions arising from Search Committee meetings:

- Recommendation to the Corporation that Michael Eichhorn, Shamik Ghosh and Jacqueline Young be appointed as Governors.
- The Governor Induction process is to be reviewed by the Clerk
- Governors are to be requested to undertake the ETF Governor Safeguarding and Prevent training modules over the summer break.
- The ETF Governor Finance and Curriculum modules are also to be recommended
- Relevant information training sessions for Governors, and to be led by Senior Staff, are to be drawn up and offered on TEAMS for 45mins approx. in advance of a Board meeting.
- The Search Committee members were requested to complete the self-assessment proforma and return it to the Clerk for collating.