



## UNCONFIRMED MINUTES

### THE CORPORATION OF WALTHAM FOREST COLLEGE

#### SEARCH COMMITTEE

#### MINUTES OF THE MEETING HELD ON 9 JULY 2019

#### MEMBERS OF THE COMMITTEE

Youness Abidou	present	Member
Paul Butler	present	Member, Chair of the Corporation and Safeguarding Champion
Joy Kettle	present	Member, Principal & Chief Executive
Tim Strong		Member, Chair of Search Committee

#### CLERK TO THE CORPORATION

Val Bartlett Clerk to the Corporation

#### 519 DECLARATION OF INTERESTS

The Members of the Search Committee confirmed that there were no items on the agenda for the meeting in which they had a personal interest.

#### 520 APOLOGIES FOR ABSENCE

There were no apologies.

#### 521 MINUTES OF THE SEARCH COMMITTEE MEETINGS HELD ON 2 OCTOBER 2018 AND 22 JANUARY 2019

The Minutes of the meetings held on 2 October 2018 and 22 January 2019 were approved by the Search Committee and signed by the Chair as a correct record.

#### 522 CORPORATION MEMBERSHIP

The Clerk reminded the Committee of the appointment dates, length of term of office and dates membership will cease for all Corporation members.

The following forthcoming vacancies and/or end of term of office were then noted and discussed further:

- Tim Strong end of term of office – 21.09.2019
- Graham Woolnough end of term of office - 30.09.2019
- Steve Besley has indicated to the Chair that he wishes to step down as a Governor as from 9 July 2019.

The Search Committee then considered the proposed re-appointments of Graham Woolnough and Tim Strong taking into account:

- succession planning
- the results of the current Skills Audit
- attendance at meetings and college events
- involvement in the 'life of the College' through visits to various Curriculum Areas
- Corporation Standing Orders regarding the re-appointment of Members

# Waltham Forest College



Discussion was also held on the 'best practice' approach of a Governor serving a maximum of two 4-year terms alongside consideration of the appropriateness to retain the skills, knowledge and expertise of these two Governors during what is currently a challenging time for the College and also for F.E.

**The Search Committee agreed to recommend to the Corporation that Tim Strong be re-appointed as a Governor for a further two (2) year term to 21 September 2021 and that Graham Woolnough be re-appointed as a Governor for a further two (2) year term to 30 October 2021.**

It was noted that elections for the Students' Union will take place early in the new 2019-20 term and as is custom and practice, the Student Union President and Vice President will become the two Student Governors. Discussion was also held on Student Governor attendance at Board meetings and that his has been very poor for one of the Student Governors during 2018-19. The Clerk is to research possible alternative strategies regarding this issue for the Search Committee to consider further.

The Committee was then reminded that there are currently two vacancies for 'Independent' Governors.

Discussion was then held on the current skills gaps and areas of expertise, which the Board requires including teaching and learning, employers and business connections.

An expression of interest and C.V. had been received from Gary Davies who is Pro Vice Chancellor, Student Recruitment & Business Development at London Metropolitan University.

The Committee agreed to invite Gary Davies in to College to meet with some of the Search Committee members.

It was noted once again that if an applicant is unable to commit in the first instance to becoming a Governor, they may be able to be appointed to an advisory group e.g. for Teaching and Learning or as a co-opted member of the Audit or Search Committee.

The Committee noted the current skills gaps and areas of expertise which the Board requires including teaching and learning, employers and business connections.

**These minutes have been approved by the Committee and signed by the Chair as a correct record.**

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**SIGNED**

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**DATE**